



Expression of Interest

'Exhibition Ready' Program 2025

DEADLINES:

EOI Applications open: 2 Dec 2024

EOI Applications close: 1 Mar 2025

Notification of selected artworks: 1 Jun 2025

Delivery of selected works to UMI Arts: 1 Aug 2025

Launch: 26. Sept. 2025.

Exhibition dates (TBC): 26 Sept – 7 Nov 2025

UMI Arts Vision and Mission

Our Vision:

UMI Arts is recognised for sharing, listening to, respecting and strengthening our Aboriginal and Torres Strait Islander cultures in Far North Queensland and leading a strong cultural economy.

Our Purpose / Mission:

UMI Arts is an Aboriginal and Torres Strait Islander arts and cultural incubator hub/organisation for Far North Queensland and a not-for-profit company managed by an all Indigenous Board of Directors. UMI Arts represents the Aboriginal and Torres Strait Islander arts community of Far North Queensland within the Torres Strait Islands, south to Cardwell, west to Camooweal and the Gulf and Mt Isa regions. UMI Arts is a signatory to the Australian Indigenous Art Code that preserves and promotes ethical trading in Indigenous Art. UMI Arts was established in 2005 and its mission is to operate an Indigenous organisation that assists Aboriginal and Torres Strait Islander peoples to participate in the maintenance, preservation and protection of cultural identity. UMI is a Creole word that means You and Me – UMI Arts' goal is to strengthen Aboriginal and Torres Strait Islander cultural practices, including visual arts and crafts, dance, ceremony, storytelling and music. The UMI Arts team and members have been actively supporting and advocating for new works and an annual program of events and activities based on respect for cultural protocols, sound governance and best practice:

- Preserving, strengthening, maintaining and celebrating all aspects of Indigenous arts and culture,
- Assisting in Training and skilling Indigenous artists for future employment and economic independence and creating pathways in the creative industries.
- Enabling artists to become self-motivated, intellectually aware and financially independent.

Exhibition Ready Program

The UMI Arts 'Exhibition Ready' program is a skills-development program for Far North Queensland Aboriginal and Torres Strait Islander artists who want to gain skills and experience in preparing art works for exhibition and sale. The 'Exhibition Ready' program mentors artists through each step of gallery exhibition preparation, presentation and promotion, whilst working towards a 6 week long exhibition at UMI Arts Gallery in Cairns, celebrated with an official opening event.

Through participation in skills workshops, 'Go-See' excursions and with the use of the UMI Arts studio, the participant will prepare a complete body of work, according to their chosen exhibition theme/rationale. With the assistance of the Exhibition Officer or Curator, the participant will be guided through the process of delivering the exhibition.

By the end of the program, as an Exhibition-Ready graduate, the participant will have held their first professional exhibition.

The program covers areas including:

- Preparing your artist profile and CV
- Pricing works
- Preparing wall labels and stories
- Professional installation and lighting
- Marketing your exhibition
- Coordinating an exhibition opening
- Indigenous Australian Art Commercial Code of Conduct - Indigenous Code Certificates (Certificates of authenticity)
- Resale Royalty Scheme
- Accessing new opportunities

Participants receive full support and guidance from the UMI Arts Gallery Exhibition Officer or Curator as Mentor and abiding by UMI Arts gallery standards.

Terms and Conditions:

- **Artists must be members of UMI Arts.**

To become a member, artists must live and work in Far North Queensland and identify as Aboriginal and/or Torres Strait Islander, with a bloodline connection to a cultural group within the UMI Arts area (which extends north of Cairns to include the Torres Strait Islands, south to Cardwell, west to Camooweal and includes the Gulf and Mt Isa regions).

- There are **no fees** required with this Expression of Interest application.
- New artworks can be developed by an individual artist, or Indigenous artists collaborating together and working on a related theme. UMI Arts reserves the right to exclude an artist's artwork if it is deemed offensive or inappropriate for public exhibition.
- New artworks completed during participation in the Exhibition-Ready program or within the **last 12 months**
- Artists retain all Copyright, although your work may be published by UMI Arts in the exhibition catalogue or social media to promote your artist profile and the exhibition (Publications).
- **All artworks submitted for exhibition must be available for sale.** UMI Arts will determine a Recommended Retail Price (RRP) at a realistic fair market value calculated using the Artist Price nominated in the EOI application. Artists can expect payments (**70% off the wall price, which is less UMI Arts' 30% commission**) to be received into their nominated bank account within 30 days from the date of sale or end of the month, whichever comes first.
- Artists must meet all deadlines, or this may result in the withdrawal of your EOI application.
- Not all artworks will necessarily be selected for this exhibition. Artworks selected for this exhibition will be at the sole discretion of the Gallery Curator, and the decision made is final, and no correspondence will be entered into.

Your Application Must Include:

Completed EOI application form with supporting materials:

- Image of artwork (in progress or completed) in JPG format, max 2 MB. Labelled with clear file caption: Full name_Title of artwork_year when you finished the artwork
- Recent portrait photo max 2MB
- Current CV and Biography
- Current ABN and Bank Account details.
- Accurate artwork details for the exhibition and wall labels.

The Artist Agrees to:

- Submit complete artist and artwork information for publication.
- Submit correct ABN, and bank account details.
- Ensure spelling and grammar are correct as submitted; although the Curator will edit at their discretion, it is the artist's responsibility to follow correct procedures for the use and spelling of Indigenous languages in artwork stories and information. Although UMI Arts makes best efforts to ensure all artwork are culturally appropriate, it is also the artist's responsibility to ensure any use of traditional symbols and techniques is approved and appropriate.

- Provide artworks ready for installation (canvas stretched and prepared for hanging with two D-rings on the sides and wired, papers framed and prepared for hanging with two D-rings on the sides and wired, sculptures suitable for safe positioning on plinths, etc).
- Permit UMI Arts to reproduce and publish images of artworks and the artist to promote the exhibition and UMI Arts.
- Safely package and protect artworks for transit to UMI Arts and freight artworks, at your expense, to and from UMI Arts.
- Ensure that the artwork is safe for handling and/or has been treated appropriately (e.g., wooden, fibre, or metal sculpture).
- Collect unsold artworks, which will be stored at UMI Arts for a maximum of 90 days after the exhibition closes. After this date, artworks become the property of UMI Arts.
- Submitted artworks should not be published before the exhibition's official opening (Facebook, Instagram and TikTok)
- Not mark artworks with any price on the back or anywhere other than in this EOI form.

I (*name of individual/company*) give permission for UMI Arts to make a photographic/audio-visual recording of my art and my participation in UMI Arts activities. I understand and authorise this material to be reproduced by UMI Arts for any promotional and educational purposes only. UMI Arts will acknowledge me by the name stated above whenever images or records of me and my work are reproduced by them or their agents and/or contractors for promotional and educational purposes (e.g. social media; annual report, newsletter, newspaper etc.).

Signed
Date

UMI Arts Agrees to:

- Insure artworks for the period of the exhibition and until collection of artworks by artist from UMI Arts.
- Provide security for the artwork for the period of the exhibition and monitor environmental control.
- Not be responsible for the use and spelling errors of languages provided by the artist.
- Cover costs of Administration and Curatorial services.
- Cover the costs of the exhibition, signage & promotion, installation of works and exhibition launch event.
- Cover costs to photograph selected artworks for use in the exhibition, catalogue, social media, PR, annual report, newsletter, etc.
- Manage all sales and administration
- Freight works using our vehicle and trailer to the exhibition venue (if required).
- Handle artwork with care.

Applicant Information:

Are you a member of UMI Arts?

Yes No

You must be a confirmed UMI Arts Member to participate in the Exhibition Ready Program.

Title: Miss / Ms / Mrs / Mr (please circle)		
Name:	Gender:	
Date and place of Birth:		
Language Group:	Clan Group:	
Aboriginal and/or Torres Strait Islander	Region	
Telephone:	Fax Number:	
Mobile:	Work Number:	
Email:		
House Number:	Street:	
Suburb:	State:	Postcode:
Next of Kin/Alternative contact		
Full Name:.....		
Address:.....		
Phone No:.....		
Email:.....		
Relationship:.....		
BANK ACCOUNT DETAILS		
Bank Name:.....		
Name on Account:.....		
BSB: Account No:.....		
ABN:.....		
<i>* If you do not have an ABN, you must provide a 'Statement by Supplier'.</i>		
Postal Address (if different):		
.....		
<i>UMI Arts will use the contact details above to update the membership details on our database</i>		

Are you represented by an Agent? Yes No *If yes, Agent to complete below:*

Agent Name	
Agent Company Name	
Phone Number	
Email address	

Other Information:

Years of experience as a practicing artist:	
Do you have your own transport? If no, do you have access to reliable transport to/from UMI Arts?	Yes / No
Is art your primary source of income? If no, what is your primary source of income?	Yes / No
Does your art reflect Aboriginal or Torres Strait Islander Culture? If no, describe to us the style of work you do:	Yes / No
Have you received any training or professional advice/guidance about your art? If yes, what type?	Yes / No
Have you exhibited your art in the past? If yes, please list exhibitions and dates: What do you want to achieve with your art?	Yes / No
Do you currently sell your art? If yes, where? E.g. Galleries, markets, shops, festivals, online etc.?	Yes / No
Do you have an agent or commercial Gallery/s that represents you? If yes, please provide details, including contact details of Gallery/s or Agent:	Yes / No
Have you ever participated in art workshops or community-based programs? If yes, please provide details.	Yes / No
Do you want to be informed of any UMI Arts workshops, community-based development programs or building skills to develop your needs? What are your interests? (E.g. art workshops, art projects, business workshops)	Yes / No
Have you received any art awards or commissions over the years? If yes, please provide details below:	Yes / No
Are you connected to an Arts Centre? If yes, please provide details of the Arts Centre and Manager:	Yes /No

Exhibition Preparedness Information:

Do you have a portfolio of past and current work? Reproduce images without written permission from the artist/s.	Yes / No
Do you have an up to date artist CV (artist resume)? * If no, the Exhibition Officer will help you write your CV	Yes / No
Do you have an artist profile (biography)? * If no, the Exhibition Officer will help you write your artist profile	Yes / No
Do you have a clear profile photo of yourself? * If no, the Exhibition Officer can take a photo of you.	Yes / No
Do you prepare code certificates (certificates of authenticity) with your artwork?	Yes / No
Do you need assistance with pricing your artwork for different markets?	Yes / No
Have you had experience with marketing an exhibition to the media? If yes, please describe what you have done in the past: 	Yes / No
Do you have funds/materials, etc, to cover the costs of preparing artwork for the exhibition? 	Yes / No
Have you had experience in applying for funding? If so, please provide details: 	Yes / No

What areas do you feel you need the most support/development in:

- Preparing works ready to install
- Preparing personal information- CV, Profiles
- Preparing exhibition information - labels, stories, certificates of authenticity
- Understanding pricing
- Installing an exhibition, hanging systems, labels, lighting, etc.
- Promoting your art practice and exhibition
- Documenting your work and making a portfolio
- Accessing funding
- Accessing exhibition opportunities and competitions, etc.
- Understanding your rights when working with dealers/galleries

Exhibition Information

- Exhibition periods are 6 weeks in length.
- Due to the popularity of our programs, the Exhibition Officer will inform of available dates with the exhibition schedule.

Please describe your proposed Curated Exhibition concept and rationale:

Please detail key messages of an exhibition to be conveyed to the public:

Cultural Protocols:

Are there any cultural protocols associated with the proposed artworks being exhibited?

Yes No

If YES, please explain:

Do your artworks portray sacred or culturally inappropriate materials that may potentially offend other Indigenous members of the community/public and could be considered unsuitable in your exhibition?

Yes No

If YES - have you sought advice from your Elders regarding your artworks, or have you been granted permission to use this cultural material for your artworks?

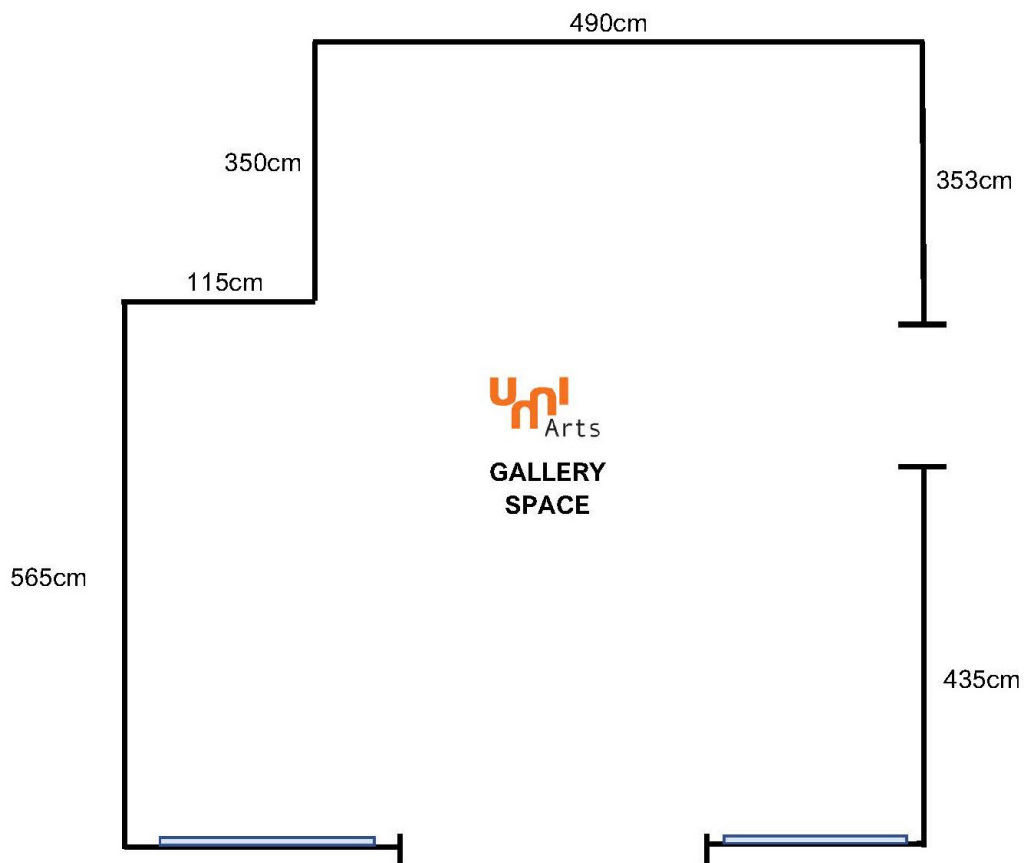
ELDER'S NAME:

ELDER'S NAME:

Exhibition space available:

The UMI Arts Gallery is located along with our offices and gift shop at 4/1 Jensen St, Manoora. We can also utilise two x movable walls which can be positioned anywhere in our Gallery accommodate artworks on either side, and various size plinths for displaying 3D works.

Approximate dimensions below (not to scale):



Artwork details and information (if applicable):

For more than one artwork, please copy/print this page, complete details and attach to your EOI application for submission:

Artist Name:		
Title of Artwork:		
Medium:		
Year Created:		
Dimensions (cm):	Height:	
	Width:	
	Depth:	
Edition (if print):		
Frame (yes/no):		
Credit/courtesy line:		
Cultural Sensitivity:		
Artist Price:	Between \$..... .00 and \$..... .00	
<p>NB: Recommended Retail Price (RRP) will be calculated by UMI Arts at fair realistic market value based on the Artists Price. Artist will receive 70% commission from the selling price of each artwork sold. UMI Arts will receive 30% commission (including GST) from the selling price of each artwork.</p>		
Artwork story: (attach additional paper if the story is longer – minimum of one paragraph)		
<h3 style="color: orange;">ARTWORK STORY</h3>		
<p><i>What was your starting inspiration for this artwork?</i></p> <p>.....</p> <p>.....</p> <p>.....</p>		
<p><i>What were your central feelings or memories while you were working on this artwork?</i>.....</p> <p>.....</p> <p>.....</p>		
<p><i>How can you describe feelings of importance to keeping the traditions and memories in your artwork practice?</i></p> <p>.....</p> <p>.....</p> <p>.....</p>		

Checklist:

- Are you the Copyright owner on all work submitted?
- Do you own this work?
- Are you a member of UMI Arts? *EOIs will only be accepted from UMI members.*
- You have read all the information about UMI Arts
- You have read and understood the Terms and Conditions outlined in the EOI application form.
- You have completed all sections of the EOI application where possible.
- UMI Arts will receive your artwork no later than []
- You will attend the launch/opening of the exhibition.

Please sign below and post or email to the contact details listed below:

Artist/Agent	Witness
Name:	Name:
Signature:	Signature:
Date:	Date:

Thank you for your application to the exhibition program at UMI Arts Gallery.
Please call UMI Arts on (07) 40416152 if you have any further questions.

This form can be emailed or posted to:

Curator for Exhibitions and Programs Administration
UMI Arts Ltd
Phone: (07) 4041 6152 | **Fax:** (07) 4041 6542
Email: exhibitions@umiarts.com.au | **Web:** www.umiarts.com.au
Address: Shop 4, 1 Jensen Street, MANOORA, QLD 4870
Postal Address: PO Box 15044, EDGE HILL 4870

OFFICE USE ONLY	
Exhibition Officer	
Membership Confirmed	
Follow up required	YES NO
Date	